

	Agreed charges 2022/23					Proposed charges 2023/24					2023/24		13/02/23 14:32		
	Basic	VAT	Total	Administration Fee	Management and Enforcement Fee	Basic	VAT	Total	Administration Fee	Management and Enforcement Fee	Budget Manager	% change	Legislation giving power to charge	Basis for charging	For Noting only/Non Cabinet Approval
18. Licences for Projections over the Highway Section 177 Highways Act 1980 (outside scope of VAT)															
The Council issues licences for canopies and any other projection over the highway, and incurs ongoing administration/inspection costs for which an initial lump sum of £500 is normally charged.											Ian Slaney				
Application for licence for a building to overcall the highway	295.20		295.20			324.70		324.70			Ian Slaney	10%	Section 177 Highways Act 1980	Statutory Discretionary	
Application for permission to overcall the highway with construction equipment (not cranes - covered elsewhere)	295.10		295.10			324.60		324.60			Ian Slaney	10%	Section 177 Highways Act 1980	Statutory Discretionary	
Application to change a structure projecting over or under the highway (additional charges per 21. Tables & Chairs on the Highway licence (please note planning permission is likely to be needed))	65.10		65.10			71.60		71.60			Ian Slaney	10%	Section 177 Highways Act 1980	Statutory Discretionary	
Issue of licence (subject to successful application)	541.00		541.00	373.00	168.00	541.00		541.00	373.00	168.00	Emma Phasey	0%	S 32, London Local Authorities Act 1990	Statutory Discretionary	Non Executive Licensing - Council Approval Required
Annual renewal of licence (subject to successful application)	541.00		541.00	373.00	168.00	541.00		541.00	373.00	168.00	Emma Phasey	0%	S 32, London Local Authorities Act 1990	Statutory Discretionary	
Pavement Licence	100.00		100.00	100.00		100.00		100.00	100.00		Emma Phasey	0%	S 1, Building and Planning Act 2020	Statutory Discretionary	
22. Adding or changing a name of an existing property or address (exempt VAT)															
A charge to make amendments to the National Land and Property Gazetteer											Ian Slaney				
Minimum charge (up to one hour of officer time)	68.60		68.60			75.50		75.50			Ian Slaney	10%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Any period of time in excess of one hour to the nearest half an hour (hourly rate shown)	115.50		115.50			127.10		127.10			Ian Slaney	10%	S93 - Local Government Act / Localism Act 2011	Discretionary	
41. Condemnation Certificate for Food Considered Unfit for Human Consumption (outside scope of VAT)															
The fee is per half hour. The fee reflects the cost of undertaking the service with two officer visits.	161.80		161.80			178.00		178.00			Emma Phasey	10%	s45 Food Safety Act 1990	Statutory Discretionary	
42. Amendments to Registers (outside scope of VAT)															
Where a fee can be charged, the fee reflects the cost of undertaking the service	72.00		72.00			79.20		79.20			Emma Phasey	10%	s45 Food Safety Act 1990	Statutory Discretionary	
45. Copies of entries on Public Register															
Data Extraction	15.30		15.30			16.80		16.80			Emma Phasey	10%	Data Protection (Charges and Information) Regulations 2018	Discretionary	
Copy charge per A4 page	0.12	0.02	0.15			0.17	0.03	0.20			Emma Phasey	13%	Section 93 Local Government Act 2003 / section 3 Localism Act 2011	Discretionary	
46. Copies of entries on Food Premises Register (exempt VAT)															
a) Single entry (up to 100 entries)	14.70		14.70			16.20		16.20			Emma Phasey	10%	S93 - Local Government Act / Localism Act 2011	Discretionary	
b) Part Register (100 entries)	417.90		417.90			459.70		459.70			Emma Phasey	10%	S93 - Local Government Act / Localism Act 2011	Discretionary	
c) Part Register (200 entries)	839.00		839.00			922.90		922.90			Emma Phasey	10%	S93 - Local Government Act / Localism Act 2011	Discretionary	
d) Part/Whole Register	1,394.40		1,394.40			1,533.80		1,533.80			Emma Phasey	10%	S93 - Local Government Act / Localism Act 2011	Discretionary	
47. Environmental Information (regulations)															
** Note: Access to this information is in most circumstances free of charge. However reasonable charges can be made for supplying additional information. Charges, where levied, will be chiefly for the copying of documents, officer time to provide more detailed work including, for example the review or preparation of reports, letter, opinions, etc. The Council also receives periodic requests for information, which do not fall under the remit of the above regulations. The same fee is applied to reflect the cost of provision of this service. The charging structure includes the waiver of fees for provision of information to individuals and organisations of a registered charity. In this way the charging structure is not intended to deter such persons or bodies with a genuine interest in the local environment.											Emma Phasey		Reg 8, Environmental Information Regulations 2004	Statutory Discretionary	
Minimum charge:															
Allowing one hour of officer time	26.30		26.30			115.00		115.00			Emma Phasey	337%	Reg 8, Environmental Information Regulations 2004	Statutory Discretionary	
Every hour or part hour thereafter	26.30		26.30			115.00		115.00			Emma Phasey	337%	Reg 8, Environmental Information Regulations 2004	Statutory Discretionary	
Fees for copies:															
A4 photocopy (where copying has to be put out to a commercial company, fees are the commercial copy costs plus any costs to the council)	0.11	0.02	0.14			0.12	0.02	0.15			Emma Phasey	7%	Reg 8, Environmental Information Regulations 2004	Statutory Discretionary	
48. Health, Safety and Environmental Information per hour or part hour															
Provision of a statement of fact or provision of information with regard to civil/statutory investigations undertaken by the Council. The Health & Safety at work act permits a fee to be charged for the provision of this information	102.90		102.90			115.20		115.20			Emma Phasey	12%	S 57, Health & Safety at Work Act 1974	Statutory Discretionary	
49. Immigration Employment Requests															
** Note: The service (principally food team) receives an increasing number of requests from business that are seeking immigration clearance for employees entering the UK for employment purposes. The request requires official notification that the business is registered and or licensed with the council and is trading within its area.											Emma Phasey				
Standard Fee	107.50		107.50			115.00		115.00			Emma Phasey	7%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Every hour or part hour thereafter if visits required	107.50		107.50			115.00		115.00			Emma Phasey	7%	S93 - Local Government Act / Localism Act 2011	Discretionary	
50. Health Certificates															
Companies requests for health certificates for foods being exported outside the EC (outside scope of VAT)	139.40		139.40			153.30		153.30			Emma Phasey	10%	S93 - Local Government Act / Localism Act 2011	Discretionary	
51. Service of Hazard Awareness Notice															
Charge per hour of work involved	99.00		99.00			115.00		115.00			Emma Phasey	16%	S 49, Housing Act 2004	Statutory Discretionary	
52. Prohibition/Emergency Prohibition Orders															
Charge per hour of work involved	99.00		99.00			115.00		115.00			Emma Phasey	16%	S 49, Housing Act 2004	Statutory Discretionary	
55. Local Authority Pollution Control															
55a. Application Fee															Non Executive Licensing - Council Approval Required
Standard Process	1,579.00		1,579.00			1,642.20		1,642.20			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Additional fee for operating without a permit	1,137.00		1,137.00			1,182.50		1,182.50			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
PVRI, SWOBs and Dry Cleaners Reduced Fee Activities	148.00		148.00			155.40		155.40			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
PVR I & II combined	246.00		246.00			255.80		255.80			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Other Reduced Fee Activities	346.00		346.00			363.30		363.30			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Reduced fee activities: Additional fee for operating without a permit	68.00		68.00			70.70		70.70			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant for the 1 st & 2 nd applications	1,579.00		1,579.00			1,642.20		1,642.20			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
For the 3 rd to 7 th applications	943.00		943.00			980.70		980.70			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
For the 8 th and subsequent applications	477.00		477.00			491.30		491.30			Emma Phasey	3%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts						279.00		279.00			Emma Phasey	7%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	

	Agreed charges 2022/23					Proposed charges 2023/24					2023/24		13/02/23 14:32		
	Basic	VAT	Total	Administration Fee	Management and Enforcement Fee	Basic	VAT	Total	Administration Fee	Management and Enforcement Fee	Budget Manager	% change	Legislation giving power to charge	Basis for charging	For Noting only/Non Cabinet Approval
55b. Annual Subsistence Charge											Emma Phasey				
Standard process Low	739.00		739.00			768.60		768.60			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Additional amounts charged where a permit is for a combined Part B and waste installation	99.00		99.00			104.00		104.00			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard process Medium	1,111.00		1,111.00			1,166.60		1,166.60			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Additional amounts charged where a permit is for a combined Part B and waste installation	149.00		149.00			156.50		156.50			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard process High	1,672.00		1,672.00			1,738.90		1,738.90			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Additional amounts charged where a permit is for a combined Part B and waste installation	198.00		198.00			207.90		207.90			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Reduced fee activities Low	76.00		76.00			79.00		79.00			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Reduced fee activities Med	151.00		151.00			158.60		158.60			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Reduced fee activities High	227.00		227.00			236.10		236.10			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
PVR I & II combined Low	108.00		108.00			113.40		113.40			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
PVR I & II combined Medium	216.00		216.00			226.80		226.80			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
PVR I & II combined High	326.00		326.00			342.30		342.30			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Other Reduced Fee Activities Low	218.00		218.00			228.90		228.90			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Other Reduced Fee Activities Medium	349.00		349.00			366.50		366.50			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Other Reduced Fee Activities High	524.00		524.00			550.20		550.20			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 1st & 2nd permits Low	618.00		618.00			624.20		624.20			Emma Phasey	1%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 1st & 2nd permits Medium	989.00		989.00			1,038.50		1,038.50			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 1st & 2nd permits High	1,484.00		1,484.00			1,558.20		1,558.20			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 3rd to 7th permits Low	368.00		368.00			386.40		386.40			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 3rd to 7th permits Medium	590.00		590.00			619.50		619.50			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 3rd to 7th permits High	884.00		884.00			928.20		928.20			Emma Phasey	5%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 8th and subsequent permits Low	189.00		189.00			190.90		190.90			Emma Phasey	1%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 8th and subsequent permits Medium	302.00		302.00			314.10		314.10			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 8th and subsequent permits High	453.00		453.00			471.10		471.10			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Late payment fee	50.00		50.00			52.00		52.00			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts	0.00		0.00			104.00		104.00			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016		
55c Transfer and Surrender											Emma Phasey				
Standard process transfer	162.00		162.00			169.00		169.00			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard process partial transfer	476.00		476.00			497.00		497.00			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
New operator at low risk reduced fee activity (extra one-off subsistence charge)	75.00		75.00			78.00		78.00			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Reduced fee activities: partial transfer	45.00		45.00			47.00		47.00			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
55d Temporary Transfer for mobiles											Emma Phasey				
First transfer	51.00		51.00			53.00		53.00			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Repeat following enforcement or warning	51.00		51.00			53.00		53.00			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
55e Substantial Changes s10 & s11											Emma Phasey				
Standard Process	1,005.00		1,005.00			1,050.00		1,050.00			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard process where the substantial change results in a new PPC activity	1,579.00		1,579.00			1,650.00		1,650.00			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Reduced Fee Activities	98.00		98.00			102.00		102.00			Emma Phasey	4%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
55f LA-IPPC Fees & Charge (Local Authority Integrated Pollution, prevention and control.)											Emma Phasey				
Application	3,218.00		3,218.00			3,218.00		3,218.00			Emma Phasey	0%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Additional fee for operating without a permit	1,137.00		1,137.00			1,137.00		1,137.00			Emma Phasey	0%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Annual Subsistence Low Risk	1,384.00		1,384.00			1,384.00		1,384.00			Emma Phasey	0%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Annual Subsistence Medium Risk	1,541.00		1,541.00			1,541.00		1,541.00			Emma Phasey	0%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Annual Subsistence High Risk	2,233.00		2,233.00			2,233.00		2,233.00			Emma Phasey	0%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Substantial Variation	1,309.00		1,309.00			1,309.00		1,309.00			Emma Phasey	0%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Transfer	225.00		225.00			225.00		225.00			Emma Phasey	0%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Partial Transfer	668.00		668.00			668.00		668.00			Emma Phasey	0%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Surrender	668.00		668.00			668.00		668.00			Emma Phasey	0%	Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	

	Agreed charges 2022/23					Proposed charges 2023/24					2023/24		13/02/23 14:32		
	Basic	VAT	Total	Administration Fee	Management and Enforcement Fee	Basic	VAT	Total	Administration Fee	Management and Enforcement Fee	Budget Manager	% change	Legislation giving power to charge	Basis for charging	For Noting only/Non Cabinet Approval
56. Application for a new premises or club premises licence or to vary a premises or a club premises licence															
Non domestic Rateable Value Band											Emma Phasey				Non Executive Licensing - Council Approval Required
Band A	100.00		100.00			100.00		100.00			Emma Phasey	0%	Regulation 4 & Schedule 2, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band B	190.00		190.00			190.00		190.00			Emma Phasey	0%	Regulation 4 & Schedule 2, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band C	315.00		315.00			315.00		315.00			Emma Phasey	0%	Regulation 4 & Schedule 2, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band D	450.00		450.00			450.00		450.00			Emma Phasey	0%	Regulation 4 & Schedule 2, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band E	635.00		635.00			635.00		635.00			Emma Phasey	0%	Regulation 4 & Schedule 2, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
57. Application fee for Premises exclusively or primarily in the business of selling alcohol for consumption on the premises															Non Executive Licensing - Council Approval Required
Band D	900.00		900.00			900.00		900.00			Emma Phasey	0%	Regulation 4 & Schedule 2, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band E	1,905.00		1,905.00			1,905.00		1,905.00			Emma Phasey	0%	Regulation 4 & Schedule 2, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
58. Annual renewal fee for premises or club premises licence															Non Executive Licensing - Council Approval Required
Band A	70.00		70.00			70.00		70.00			Emma Phasey	0%	Regulation 5 and Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band B	180.00		180.00			180.00		180.00			Emma Phasey	0%	Regulation 5 and Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band C	295.00		295.00			295.00		295.00			Emma Phasey	0%	Regulation 5 and Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band D	320.00		320.00			320.00		320.00			Emma Phasey	0%	Regulation 5 and Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band E	350.00		350.00			350.00		350.00			Emma Phasey	0%	Regulation 5 and Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
58A. Annual renewal fee for Premises exclusively or primarily in the business of selling alcohol for consumption on the premises															
Band D	640.00		640.00			640.00		640.00			Emma Phasey	0%	Regulation 5 and Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band E	1,050.00		1,050.00			1,050.00		1,050.00			Emma Phasey	0%	Regulation 5 and Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
59. Exceptionally large events															Non Executive Licensing - Council Approval Required
Number in attendance at any one time											Emma Phasey				
5,000 to 9,999	1,000.00		1,000.00			1,000.00		1,000.00			Emma Phasey	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
10,000 to 14,999	2,000.00		2,000.00			2,000.00		2,000.00			Emma Phasey	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
15,000 to 19,999	4,000.00		4,000.00			4,000.00		4,000.00			Emma Phasey	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
20,000 to 29,999	8,000.00		8,000.00			8,000.00		8,000.00			Emma Phasey	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
30,000 to 39,999	16,000.00		16,000.00			16,000.00		16,000.00			Emma Phasey	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
40,000 to 49,999	24,000.00		24,000.00			24,000.00		24,000.00			Emma Phasey	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
50,000 to 59,999	32,000.00		32,000.00			32,000.00		32,000.00			Emma Phasey	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
60,000 to 69,999	40,000.00		40,000.00			40,000.00		40,000.00			Emma Phasey	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
70,000 to 79,999	48,000.00		48,000.00			48,000.00		48,000.00			Emma Phasey	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
80,000 to 89,999	56,000.00		56,000.00			56,000.00		56,000.00			Emma Phasey	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
90,000 and over	64,000.00		64,000.00			64,000.00		64,000.00			Emma Phasey	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
60. Personal Licences, Temporary Events & Other Fees															Non Executive Licensing - Council Approval Required
Application for a grant of personal licence	37.00		37.00			37.00		37.00			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Theft, loss etc. of premises licence or summary	10.50		10.50			10.50		10.50			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Application for a provisional statement where premises being built etc	315.00		315.00			315.00		315.00			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Notification of change of name or address	10.50		10.50			10.50		10.50			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Application to vary licence to specify individual as premises supervisor	23.00		23.00			23.00		23.00			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Application for transfer of premises licence	23.00		23.00			23.00		23.00			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Interim authority notice following death etc of licence holder	23.00		23.00			23.00		23.00			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Theft, loss etc of certificate or summary	10.50		10.50			10.50		10.50			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Notification of change of name or alteration of rules of club	10.50		10.50			10.50		10.50			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Change of relevant registered address of club	10.50		10.50			10.50		10.50			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Temporary Event Notice	21.00		21.00			21.00		21.00			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Theft, loss etc of temporary event notice	10.50		10.50			10.50		10.50			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Theft, loss etc of personal licence	10.50		10.50			10.50		10.50			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Duty to notify change of name or address	10.50		10.50			10.50		10.50			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Right of freeholder etc to be notified of licensing matters	21.00		21.00			21.00		21.00			Emma Phasey	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
61. Gambling Act 2005															Non Executive Licensing - Council Approval Required
Betting Premises (Other) Licence Application											Emma Phasey				
- New	3,000.00		3,000.00			3,000.00		3,000.00			Emma Phasey	0%	Regulation 5 & Schedule 1	Statutory Prescribed	
- Annual fee	600.00		600.00			600.00		600.00			Emma Phasey	0%	Regulation 8 & Schedule 1	Statutory Prescribed	

	Agreed charges 2022/23				Proposed charges 2023/24				2023/24		13/02/23 14:32	For Noting only/Non Cabinet Approval			
	Basic	VAT	Total	Administration Fee	Management and Enforcement Fee	Basic	VAT	Total	Administration Fee	Management and Enforcement Fee			Budget Manager	% change	Legislation giving power to charge
- Variation	1,500.00		1,500.00			1,500		1,500			Emma Phsey	0%	Regulation 11 & Schedule 1	Statutory Prescribed	
- Transfer	1,200.00		1,200.00			1,200		1,200			Emma Phsey	0%	Regulation 12 & Schedule 1	Statutory Prescribed	
62. Bingo Premises Licence											Emma Phsey	0%	Gambling (Premises Licence Fees) (Eng & Wales) Regs 2007	Statutory Prescribed	Non Executive Licensing - Council Approval Required
- New	3,500.00		3,500.00			3,500		3,500			Emma Phsey	0%	Regulation 5 & Schedule 1	Statutory Prescribed	
- Annual fee	1,000.00		1,000.00			1,000		1,000			Emma Phsey	0%	Regulation 8 & Schedule 1	Statutory Prescribed	
- Variation	1,750.00		1,750.00			1,750		1,750			Emma Phsey	0%	Regulation 11 & Schedule 1	Statutory Prescribed	
- Transfer	1,200.00		1,200.00			1,200		1,200			Emma Phsey	0%	Regulation 12 & Schedule 1	Statutory Prescribed	
62A. Adult Gaming Centres											Emma Phsey	0%	The Gambling (Premises Licence Fees) (England & Wales) Regulations 2007	Statutory Prescribed	
- New	2,000.00		2,000.00			2,000.00		2,000.00			Emma Phsey	0%	Regulation 5 & Schedule 1	Statutory Prescribed	
- Annual fee	1,000.00		1,000.00			1,000.00		1,000.00			Emma Phsey	0%	Regulation 8 & Schedule 1	Statutory Prescribed	
- Variation	1,000.00		1,000.00			1,000.00		1,000.00			Emma Phsey	0%	Regulation 11 & Schedule 1	Statutory Prescribed	
- Transfer	1,200.00		1,200.00			1,200.00		1,200.00			Emma Phsey	0%	Regulation 12 & Schedule 1	Statutory Prescribed	
62B. Gaming Machines & Lotteries											Emma Phsey	0%		Statutory Prescribed	
Small Society Lotteries application for a new licence	40.00		40.00			40.00		40.00			Emma Phsey	0%	Regulation 3 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed	
Small Society Lotteries annual fee	20.00		20.00			20.00		20.00			Emma Phsey	0%	Regulation 5 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed	
Notification of gaming machines in alcohol licensed premises	50.00		50.00			50.00		50.00			Emma Phsey	0%	Regulation 3 Gaming Machines in Alcohol Licensed Premises (Notification Fees) (England and Wales) Regulations 2007	Statutory Prescribed	
Notification of more than two machines	100.00		100.00			100.00		100.00			Emma Phsey	0%	Regulation 3 Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	
Annual fee	50.00		50.00			50.00		50.00			Emma Phsey	0%	Regulation 5 Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	
Club Gaming Permits	200.00		200.00			200.00		200.00			Emma Phsey	0%	Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Annual Fee	50.00		50.00			50.00		50.00			Emma Phsey	0%	Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Club Machine Permits	100.00		100.00			100.00		100.00			Emma Phsey	0%	Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Annual fee	50.00		50.00			50.00		50.00			Emma Phsey	0%	Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
67. Annual renewal fees for large events											Emma Phsey	0%		Statutory Prescribed	Non Executive Licensing - Council Approval Required
76a LA 2003 Premises/Clubs											Emma Phsey	0%			
Additional annual fees for capacities 5000 - 9999	500.00		500.00			500.00		500.00			Emma Phsey	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 10000 - 14999	1,000.00		1,000.00			1,000.00		1,000.00			Emma Phsey	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 15000 - 19999	2,000.00		2,000.00			2,000.00		2,000.00			Emma Phsey	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 20000 - 29999	4,000.00		4,000.00			4,000.00		4,000.00			Emma Phsey	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 30000 - 39999	8,000.00		8,000.00			8,000.00		8,000.00			Emma Phsey	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 40000 - 49999	12,000.00		12,000.00			12,000.00		12,000.00			Emma Phsey	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 50000 - 59999	16,000.00		16,000.00			16,000.00		16,000.00			Emma Phsey	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 60000 - 69999	20,000.00		20,000.00			20,000.00		20,000.00			Emma Phsey	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 70000 - 79999	24,000.00		24,000.00			24,000.00		24,000.00			Emma Phsey	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 80000 - 89999	28,000.00		28,000.00			28,000.00		28,000.00			Emma Phsey	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 90000 and over	32,000.00		32,000.00			32,000.00		32,000.00			Emma Phsey	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
68. Special Treatments											Emma Phsey	0%			Non Executive Licensing - Council Approval Required
Grant of a new licence											Emma Phsey				
Band A - Ear piercing only	235.00		235.00	135.00	100.00	258.00		258.00	158.00	100.00	Emma Phsey	10%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band B - Aromatherapy, body massage, Champissage (Indian Head massage), Fairbairn therapy/Tangent therapy, facials (basic only), Thermo auricular therapy (Hoti ear candles), holistic/remedial/therapeutic massage, Infra red, manicure (NOT NAIL EXTENSION), Marma therapy, Metamorphic Technique, pedicure, Polarity therapy, Qi Gong, Reiki, Reflexology, Shiatsu, Sports massage, Thai massage and all treatments in Band A.	461.00		461.00	361.00	100.00	507.00		507.00	407.00	100.00	Emma Phsey	10%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band B (Domestic) - Aromatherapy, body massage, Champissage (Indian Head massage), Fairbairn therapy/Tangent therapy, facials (basic only), Thermo auricular therapy (Hoti ear candles), holistic/remedial/therapeutic massage, Infra red, manicure (NOT NAIL EXTENSION), Marma therapy, Metamorphic Technique, pedicure, Polarity therapy, Qi Gong, Reiki, Reflexology, Shiatsu, Sports massage, Thai massage and all treatments in Band A.	210.00		210.00	110.00	100.00	231.00		231.00	131.00	100.00	Emma Phsey	10%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band C - Acupressure, Acupuncture, Bowen Technique, Colour therapy, Electrolysis, Advance electrolysis, Endermologie, Faradism, Foot Detox, Galvanism, Gyrotonic Massage - GS, High Frequency, Korean Hand Therapy, Manual lymphatic drainage, Micro current therapy (non surgical face lifts), Micropigmentation (Semi Permanent Makeup), Moxibustion, Nail extensions, NAEI, Reflexology, Sclerotherapy, Stone therapy, Trichology, Tui-na, Ultra sonic and all treatments in Band A and B.	705.00		705.00	580.00	125.00	775.50		775.50	650.50	125.00	Emma Phsey	10%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band C (Domestic) - Acupressure, Acupuncture, Bowen Technique, Colour therapy, Electrolysis, Advance electrolysis, Endermologie, Faradism, Foot Detox, Galvanism, Gyrotonic Massage - GS, High Frequency, Korean Hand Therapy, Manual lymphatic drainage, Micro current therapy (non surgical face lifts), Micropigmentation (Semi Permanent Makeup), Moxibustion, Nail extensions, NAEI, Reflexology, Sclerotherapy, Stone therapy, Trichology, Tui-na, Ultra sonic and all treatments in Band A and B.	320.00		320.00	210.00	110.00	352.00		352.00	242.00	110.00	Emma Phsey	10%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band D - Body piercing, beading, Bio Skin Jetting, Tattooing, Tattoo removal, Steam & Sauna Baths, Spa, Jacuzzi, Floatation tank, Hydrotherapy, Thalassotherapy & Ultra violet Tanning (Sun beds) and all treatments in Band A, B & C.	930.00		930.00	795.00	135.00	1,023.00		1,023.00	923.00	100.00	Emma Phsey	10%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band D (Domestic) - Body piercing, beading, Bio Skin Jetting, Tattooing, Tattoo removal, Steam & Sauna Baths, Spa, Jacuzzi, Floatation tank, Hydrotherapy, Thalassotherapy & Ultra violet Tanning (Sun beds) and all treatments in Band A, B & C.	420.00		420.00	310.00	110.00	462.00		462.00	352.00	110.00	Emma Phsey	10%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band E - Laser and intense pulse light treatments	800.00		800.00	670.00	130.00	880.00		880.00	750.00	130.00	Emma Phsey	10%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band E (Domestic) - Laser and intense pulse light treatments	800.00		800.00	670.00	130.00	880.00		880.00	750.00	130.00	Emma Phsey	10%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Variation of licence	105.00		105.00	105.00		115.00		115.00	115.00		Emma Phsey	10%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
69. Pet Shops											Emma Phsey	43%			Non Executive Licensing - Council Approval Required
New/variation for selling of animals (pets shops etc)	480.00		480.00	380.00	100.00	688.00		688.00	450.00	238.00	Emma Phsey	43%	Regulation 13 Animal Welfare (Licensing of Activities Involving Animals) England Regulations 2018	Statutory Discretionary	

	Agreed charges 2022/23					Proposed charges 2023/24					2023/24		13/02/23 14:32		
	Basic	VAT	Total	Administration Fee	Management and Enforcement Fee	Basic	VAT	Total	Administration Fee	Management and Enforcement Fee	Budget Manager	% change	Legislation giving power to charge	Basis for charging	For Noting only/Non Cabinet Approval
Renewal for selling of animals (pets shops etc)	0.00		0.00	0.00	0.00	604.00		604.00	366.00	238.00	Emma Phsey	NEW	Regulation 13 Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
reassessment of star rating visit	200.00		200.00	200.00		250.00		250.00	250.00		Emma Phsey	25%	Regulation 13 Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance											Emma Phsey		Regulation 13 Animal Welfare (Licensing of Activities involving animals) England Regulations 2018		
70. Sex Entertainment Venue											Emma Phsey				Non Executive Licensing - Council Approval Required
Annual Licence New Grant	4,870.00		4,870.00	2,000.00	2,870.00	5,357.00		5,357.00	2,487.00	2,870.00	Emma Phsey	10%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	
Renewal	4,015.00		4,015.00	2,000.00	2,015.00	4,417.00		4,417.00	2,217.00	2,200.00	Emma Phsey	10%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	
Variation (in combination with renewal)	1,314.50		1,314.50	1,314.50		1,446.00		1,446.00	1,446.00		Emma Phsey	10%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	
Variation (mid term)	2,494.80		2,494.80	2,494.80		2,744.00		2,744.00	2,744.00		Emma Phsey	10%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	
Transfer	860.00		860.00	860.00		946.00		946.00	946.00		Emma Phsey	10%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	
71. Sex Shops											Emma Phsey				Non Executive Licensing - Council Approval Required
Initial application	2,829.00		2,829.00	1,829.00	1,000.00	3,112.00		3,112.00	2,000.00	1,112.00	Emma Phsey	10%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	
Renewal	1,440.00		1,440.00	440.00	1,000.00	1,584.00		1,584.00	750.00	834.00	Emma Phsey	10%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	
Application to transfer a sex shop licence	708.00		708.00	708.00		779.00		779.00	779.00		Emma Phsey	10%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	
72. Breeding Establishments for Dogs (NOT USED)															
74. Immigration Inspections (outside scope of VAT)											Emma Phsey				Non Executive Licensing - Council Approval Required
** Note: The Council responding to requests, provides a letter to the British High Commission in respect of accommodation being fit for purpose.											Emma Phsey				Non Executive Licensing - Council Approval Required
Inspection of property and provision of report for immigration purposes (within 10 working days).	185.90		185.90	185.90		205.00		205.00	205.00		Emma Phsey	10%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Inspection of property and provision of report for immigration purposes (within 3 working days).	266.70		266.70	266.70		294.00		294.00	294.00		Emma Phsey	10%	S93 - Local Government Act / Localism Act 2011	Discretionary	
75. Scrap Metal and Salvage (outside scope of VAT)											Emma Phsey				Non Executive Licensing - Council Approval Required
Scrap Metal dealers site licence/renewal	637.00		637.00	400.00	237.00	701.00		701.00	401.00	300.00	Emma Phsey	10%	Schedule 1, para 6 Scrap Metal Dealers Act 2013	Statutory Discretionary	
Scrap Metal dealers collectors licence/renewal	355.00		355.00	200.00	155.00	392.00		392.00	200.00	192.00	Emma Phsey	10%	Schedule 1, para 6 Scrap Metal Dealers Act 2013	Statutory Discretionary	
Variation of site licence	555.00		555.00	555.00		611.00		611.00	611.00		Emma Phsey	10%	Schedule 1, para 6 Scrap Metal Dealers Act 2013	Statutory Discretionary	
Variation of site licence (minor variation)	109.00		109.00	109.00		120.00		120.00	120.00		Emma Phsey	10%	Schedule 1, para 6 Scrap Metal Dealers Act 2013	Statutory Discretionary	
Variation of collectors licence	285.00		285.00	285.00		314.00		314.00	314.00		Emma Phsey	10%	Schedule 1, para 6 Scrap Metal Dealers Act 2013	Statutory Discretionary	
Variation of collectors licence (minor variation)	109.00		109.00	109.00		120.00		120.00	120.00		Emma Phsey	10%	Schedule 1, para 6 Scrap Metal Dealers Act 2013	Statutory Discretionary	
76. Highways Enforcement (outside scope of VAT)											lan slaney				Non Executive Licensing - Council Approval Required
Where a non-licensed skip is found, a retrospective application fee of twice the standard is applied											lan slaney				Non Executive Licensing - Council Approval Required
Skip (per month)	64.10		64.10			70.50		70.50			lan slaney	10%	Skip licences - Highways Act 1980 s139 and Local Authorities (Transport Charges) Regulations 1998/948 Article 3, 4 and Schedule 1	Statutory Discretionary	
Skip Renewal (per month)	64.10		64.10			70.50		70.50			lan slaney	10%	Skip licences - Highways Act 1980 s139 and Local Authorities (Transport Charges) Regulations 1998/948 Article 3, 4 and Schedule 1	Statutory Discretionary	
** Note: The deposit required from builders, developers, etc for the positioning of materials on the highway is £200. This deposit is fully or partially refunded, depending on any necessary repairs or reinstatement works. The change reflects increases in costs of works by contractors and protects the council if costs exceed the current amount of the deposit.											lan slaney		As above		
77. Building Materials on the Highway (outside scope of VAT)											lan slaney				Non Executive Licensing - Council Approval Required
** Note: Where building material is identified that does not have a permit the council may issue a permit whether or not prosecution is deemed appropriate. The fee for such a 'retrospective' application is twice the initial fee. The fee for a 'retrospective' renewal application is twice the renewal fee. Officers will exercise discretion to make the standard charge where there is evidence that the company genuinely endeavoured to apply for the permit in advance or is a genuine emergency.											lan slaney				Non Executive Licensing - Council Approval Required
Deposit (subject to highway damage)	591.20		591.20			650.30		650.30			lan slaney	10%	Skip licences - Highways Act 1980 s171 and Local Authorities (Transport Charges) Regulations 1998/948 Article 3, 4 and Schedule 1	Statutory Discretionary	
First month	117.10		117.10			128.80		128.80			lan slaney	10%	Skip licences - Highways Act 1980 s171 and Local Authorities (Transport Charges) Regulations 1998/948 Article 3, 4 and Schedule 1	Statutory Discretionary	
Renewal (per month)	105.50		105.50			116.10		116.10			lan slaney	10%	Skip licences - Highways Act 1980 s171 and Local Authorities (Transport Charges) Regulations 1998/948 Article 3, 4 and Schedule 1	Statutory Discretionary	
78. Housing of Multiple Occupation											Emma Phsey				Non Executive Licensing - Council Approval Required
HMO Application	1,475.30		1,475.30	1,000.00	475.30	1,623.00		1,623.00	1,000.00	475.30	Emma Phsey	10%	s63(3) and (7) Housing Act 2004	Statutory Discretionary	
HMO Renewal	1,046.90		1,046.90	750.00	296.90	1,150.00		1,150.00	450.00	700.00	Emma Phsey	10%	s63(3) and (7) Housing Act 2004	Statutory Discretionary	
HMO Renewal with material change	1,475.30		1,475.30	1,000.00	475.30	1,623.00		1,623.00	923.00	700.00	Emma Phsey	10%	s63(3) and (7) Housing Act 2004	Statutory Discretionary	
New Application (self contained) (per unit)	304.50		304.50	204.50	100.00	335.00		335.00	204.50	100.00	Emma Phsey	10%	s63(3) and (7) Housing Act 2004	Statutory Discretionary	
Renewal Application (self contained)	217.40		217.40	117.40	100.00	239.00		239.00	117.40	100.00	Emma Phsey	10%	s63(3) and (7) Housing Act 2004	Statutory Discretionary	
Renewal Application (self contained) with material change (per unit)	304.50		304.50	204.50	100.00	335.00		335.00	204.50	100.00	Emma Phsey	10%	s63(3) and (7) Housing Act 2004	Statutory Discretionary	
(a) Selective Licensing											Emma Phsey				
Selective Licensing Application	610.00		610.00	510.00	100.00	671.00		671.00	571.00	100.00	Emma Phsey	10%	s87(3) & (7) Housing Act 2004	Statutory Discretionary	
79. Hypnotism events											Emma Phsey				Non Executive Licensing - Council Approval Required
Capacity (maximum permitted) number of persons up to 2000	359.10		359.10	359.10		384.20		384.20	384.20		Emma Phsey	7%	s2A Hypnotism Act 1952	Statutory Discretionary	
Note: Additional charges for extension of hours beyond 11pm, 10% of scale fee plus 1% for each day of extension. Prises for larger cassettes on application											Emma Phsey				
80. Animal Boarding Establishment											Emma Phsey				Non Executive Licensing - Council Approval Required
Animal Boarding Establishment (Kenne/Cattery)											Emma Phsey		Regulation 13, Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
New/Renewal application Single or combined species	452.00		452.00	312.00	140.00	673.00		673.00	435.00	238.00	Emma Phsey	49%	Regulation 13, Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Renewal application combined species	0.00		0.00			604.00		604.00	366.00	238.00	Emma Phsey	NEW	Regulation 13, Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
New application Single species	0.00		0.00			588.00		588.00	350.00	238.00	Emma Phsey	NEW	Regulation 13, Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Renewal application Single species	0.00		0.00			519.00		519.00	281.00	238.00	Emma Phsey	NEW	Regulation 13, Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
reassessment of star rating visit	200.00		200.00	200.00		250.00		250.00	250.00		Emma Phsey	25%	Regulation 13, Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Home Boarder											Emma Phsey				
New/Renewal application	250.00		250.00	150.00	100.00	485.00		485.00	247.00	238.00	Emma Phsey	94%	Regulation 13, Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Renewal application	0.00		0.00			451.00		451.00	213.00	238.00	Emma Phsey	NEW	Regulation 13, Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
reassessment of star rating visit	200.00		200.00	200.00		250.00		250.00	250.00		Emma Phsey	25%	Regulation 13, Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	

	Agreed charges 2022/23				Proposed charges 2023/24					2023/24		13/02/23 14:32			
	Basic	VAT	Total	Administration Fee	Management and Enforcement Fee	Basic	VAT	Total	Administration Fee	Management and Enforcement Fee	Budget Manager	% change	Legislation giving power to charge	Basis for charging	For Noting only/Non Cabinet Approval
Up to 15 metres in length (first month)	216.30		216.30	169.30	47.00	237.90		237.90	190.90	47.00	Ian Slaney	10%	s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
More than 15 metres in length (first month)	255.00		267.80	220.80	47.00	294.60		294.60	247.60	47.00	Ian Slaney	10%	s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Up to 15 metres in length (subsequent months)	171.20		171.20	124.20	47.00	188.30		188.30	141.30	47.00	Ian Slaney	10%	s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
More than 15 metres in length (subsequent months)	216.30		216.30	169.30	47.00	237.90		237.90	190.90	47.00	Ian Slaney	10%	s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Refundable deposit based on the area covered / enclosed by the structure - less than 15 metres in length	590.60		590.60	590.60		649.70		649.70	649.70		Ian Slaney	10%	s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Refundable deposit based on the area covered / enclosed by the structure - more than 15 metres in length	1,181.30		1,181.30	1,181.30		1,299.40		1,299.40	1,299.40		Ian Slaney	10%	s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Additional charges per hour eg for attending site meeting	104.00		104.00	104.00		114.40		114.40	114.40		Ian Slaney	10%	s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
86. Crane (Lifting Equipment) Licence (NOT USED)											Emma Phasey				Non Executive Licensing - Council Approval Required
Where a non-licensed crane is found, a retrospective application fee of twice the standard is applied											Ian Slaney				
Licence Administration Fee	255.00		267.80	220.80	47.00	294.60		294.60	247.60	47.00	Ian Slaney	10%	s.169/s.179 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Deposit	590.60		590.60			649.70		649.70			Ian Slaney	10%	s.169/s.179 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
87. Advertising Board Licence											Ian Slaney				Non Executive Licensing - Council Approval Required
Permission for a A1 (637 (width) x 1100 (height) x 800 (depth) mm) size advertising board on the public highway. No other sizes permitted											Ian Slaney				
Permit per year	165.90		165.90	118.90	47.00	182.50		182.50	135.50	47.00	Ian Slaney	10%	s.115F(1) Highways Act 1980	Statutory Discretionary	
Penalty for non compliance under Highways Act 1980 and Planning legislation to recover all costs associated with the removal	cost recovery		cost recovery			cost recovery		cost recovery			Ian Slaney		s.115K(3) Highways Act 1980	Statutory Discretionary	
90. Street Naming and Numbering											Ian Slaney				
Adding alias/name	220.90		220.90			243.00		243.00			Ian Slaney	10%	s65 Towns Improvement Clauses Act 1847	Statutory Discretionary	
Application for numbering property per property	220.90		220.90			243.00		243.00			Ian Slaney	10%	s65 Towns Improvement Clauses Act 1847	Statutory Discretionary	
Application for naming a road (applicant choice of name adhering to SNN policy with LFB approval)	£257.46 plus £36.65 per property		£257.46 plus £36.65 per property			£283.20 plus £40.32 per property		£283.20 plus £40.32 per property			Ian Slaney		s65 Towns Improvement Clauses Act 1847	Statutory Discretionary	
Naming or renaming of house or block of flats (applicants choice of name adhering to SNN Policy and approval of LFB)	220.90		220.90			243.00		243.00			Ian Slaney	10%	s65 Towns Improvement Clauses Act 1847	Statutory Discretionary	
Naming or renaming of commercial premises (applicants choice of name adhering to SNN Policy and approval of LFB)	220.90		220.90			243.00		243.00			Ian Slaney	10%	s65 Towns Improvement Clauses Act 1847	Statutory Discretionary	
Numbering: 1 plot	127.60		127.60			140.40		140.40			Ian Slaney	10%	s65 Towns Improvement Clauses Act 1847	Statutory Discretionary	
Numbering: 2-20 plots	£65.00 per unit		£65.00 per unit			£71.5 per unit		£71.5 per unit			Ian Slaney	10%	s65 Towns Improvement Clauses Act 1847	Statutory Discretionary	
Numbering: 21-50 plots	£1,287.30+ £25.70 per unit		£1,287.30+ £25.70 per unit			£1,430.00 + £28.27 per unit		£1,430.00 + £28.27 per unit			Ian Slaney	11%	s65 Towns Improvement Clauses Act 1847	Statutory Discretionary	
Numbering: over 50 plots	£2,066.40 + £19.40 per unit		£2,066.40 + £19.40 per unit			£2,278.01 + £21.34 per unit		£2,278.01 + £21.34 per unit			Ian Slaney	10%	s65 Towns Improvement Clauses Act 1847	Statutory Discretionary	
Certificate of naming/numbering/historic documents	109.88		109.88			120.88		120.88			Ian Slaney	10%	s65 Towns Improvement Clauses Act 1847	Statutory Discretionary	
93. Hourly rates for Environmental Health Officers											Emma Phasey				
Relating to enforcement, works in default, serving of statutory notice:											Emma Phasey		S8, Environmental Protection Act 1990	Statutory Discretionary	
a) Divisional Director per hour or part thereof	277.50		277.50			296.90		296.90			Emma Phasey	7%	S8, Environmental Protection Act 1990	Statutory Discretionary	
b) Service Manager per hour or part thereof	207.90		207.90			222.50		222.50			Emma Phasey	7%	S8, Environmental Protection Act 1990	Statutory Discretionary	
c) Team Leader per hour or part thereof	139.40		139.40			149.20		149.20			Emma Phasey	7%	S8, Environmental Protection Act 1990	Statutory Discretionary	
d) Enforcement Officers	104.00		104.00			115.00		115.00			Emma Phasey	11%	S8, Environmental Protection Act 1990	Statutory Discretionary	
e) Consultation fee for any application permit or licence per hour (min 1 hour)	104.00		104.00			115.00		115.00			Emma Phasey	11%		Discretionary	Will be subject to a charging policy that sets out per hour and part hour
f) Premise consultation per hour (minimum 1 hour)	104.00		104.00			115.00		115.00			Emma Phasey	11%	S8, Environmental Protection Act 1990	Discretionary	
109. Street Trading											Emma Phasey				
Licence Administration fee (Applicable to all Licensing types, including variations and cancellations)	50.00		50.00	0.00	50.00	50.00		50.00	0.00	50.00	Emma Phasey	0%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
Standalone street trading unit licence (e.g. stall)											Emma Phasey				
Up to 7 days (per trader)	21.00		21.00	0.00	21.00	21.00		21.00	0.00	21.00	Emma Phasey	0%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
Up to 2 months (per trader)	206.00		206.00	110.00	96.00	206.00		206.00	110.00	96.00	Emma Phasey	0%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
2 to 6 months (per trader)	458.00		458.00	266.00	192.00	458.00		458.00	266.00	192.00	Emma Phasey	0%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
7 to 12 months (per trader)	633.00		633.00	345.00	288.00	633.00		633.00	345.00	288.00	Emma Phasey	0%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
Market on the footway only	1,491.00		1,491.00	1,092.00	399.00	1,491.00		1,491.00	1,092.00	399.00	Emma Phasey	0%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
Front of Shop Displays (connected with business)- based on a standard single shop front											Emma Phasey		S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
6 Month Licence	312.00		312.00	218.00	94.00	312.00		312.00	218.00	94.00	Emma Phasey	0%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
1 Year Licence (15% discount)	541.00		541.00	373.00	168.00	541.00		541.00	373.00	168.00	Emma Phasey	0%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	